



**Office of Clinical/Field-Based Instruction,
Licensure, and Outreach (OCFBI)**

OBSERVATION 1: PLANNING AND INSTRUCTIONAL DELIVERY

Directions:

1. Observation 1 focuses on Planning and Instructional Delivery. Ask the classroom mentor teacher to assist with scheduling Observation 1.
2. Prior to Observation 1, conduct a brief interview session with the classroom teacher being observed.
3. Explain the purpose of the observation and interview to the classroom teacher. (This is not an evaluation of the teacher's performance. It is an opportunity for beginning teachers to learn from professional educators.)
4. Focus on the objectives/goals in this interview and observation.
5. Provide written documentation of Observation 1 in TaskStream. The paper submitted in TaskStream should address Part I: Interview, Part II: Classroom Observation, and Part III: Analysis/Reflection (requirements explained in the directions below). This assignment can be submitted as an attachment in TaskStream. The evaluation section in TaskStream has a copy of the rubric that will be used to assess the assignment.

OBSERVATION 1: PLANNING AND INSTRUCTIONAL DELIVERY

PART I: Interview

Use the following questions to complete the interview part of Observation 1. Complete the interview prior to the observation to provide additional insight into the teacher's planning practices. ***Discuss interview results in the interview component of the paper.***

Ask the classroom teacher for a copy of the lesson plan for the class period/lesson you will observe. Then ask the teacher the following questions.

1. How do you plan lessons? What advice would you give a first year teacher about planning?
2. What type of activities do you provide students who complete their work ahead of schedule?
3. How do you plan for students who need remediation and/or enrichment?
4. What types of resource materials/technology do you use?
5. How do you encourage critical thinking and writing in your classroom?

PART II: Classroom Observation

Address the following questions about planning and instructional delivery in the classroom observation component of the paper.

1. Did the teacher begin and close the lesson as planned? Did the closure provide a summary of the lesson content?
2. What motivational/instructional strategies/materials were used throughout the lesson?
3. Was the pacing of the lesson appropriate for the delivery of the content?
4. How did the teacher assess or plan to assess this lesson? In your opinion, was the assessment an effective evaluation of the objective(s)?
5. Describe feedback given by the teacher and describe teacher/student interactions.

PART III: Analysis/Reflection

Address the following questions in the analysis/reflection component of the paper.

1. What effect or impact did the lesson have on student learning?
2. Was the content covered important to students? Explain.
3. Reflect on what was learned from this observation about planning and instructional delivery.
4. Explain how what was observed will be helpful in future teaching situations.